

City of Longview Minutes Library Board of Trustees

Monday October 6, 2014

4PM

Library Board Room

1. Call to Order

The meeting was called to order at 4:00 PM.

2. Roll Call

Present were Chris Skaugset, Linda Bagaason, Judy Fuller, Mike Theriault, Jerry Zimmerman and Cathy Nordmark. Virginia Cowden was excused.

3. Approval of Agenda

Agenda was approved as written.

4. Approval of Minutes

Minutes were approved as written.

5. Approval of Claims

Claims were approved as presented in the amount of \$34,246.76.

6. Constituent Comments

There were no constituents present.

7. Chair and Board Member Reports

Linda shared that the Foundation donor thank you event on October 3rd, featuring Robert Pyle had gone really well. There were 44 people who attended and enjoyed food and beverages provided by the Foundation. The tables were beautiful with flowers and nice tablecloths. The fee for Robert Pyle was \$500.00. The Dunlap's hosted a late dinner at their home that night for Robert Pyle; the Skaugset's were also included.

8. Librarian's Report

a. Budget Update

Chris reported that at the City's finance are improving a little and that there will be no reductions to the library's budget. The same numbers have been requested for Capital Improvements and Chris has asked for the Adult Services Librarian position to be put back into the budget.

b. Meeting Room Policy – Action Item

Chris asked that everyone review the Meeting Room Use Policy draft. He indicated that this has been reviewed and approved by the City Attorney. After review there was a Motion Made and Motion Approved to adopt the new Meeting Room Use Policy.

c. NW Voices – Brian Doyle on Monday, November 3rd

Chris reported that this will be the first Northwest Voices event for this season. Brian Doyle's books are Plover and Mink River, just to name a few.

d. Statistical Reports

Statistics were reviewed for the months of July and August 2014. There was mention of how there has been quite an increase in use of the meeting rooms.

9. Other Business

a. Our next meeting is scheduled for November 3, 2014 at 4PM

b. All board members were in agreement that Chris Skaugset does an excellent job as Library Director and all that comes along with that position.

10. Executive Session (if necessary)

None.

11. Adjournment

The meeting was adjourned at 4:20PM.