

City of Longview

Minutes

Library Board of Trustees

Monday August 3, 2015

4PM

Library Board Room

1. **Call to Order**

The meeting was called to order at 4:04 PM.

2. **Roll Call**

Present were Chris Skaugset, Mike Theriault, Linda Bagaason, Jerry Zimmerman, Judy Fuller and Cathy Lowman. The absence of George Hext was excused.

3. **Approval of Agenda**

Agenda was approved as written.

4. **Approval of Minutes**

Minutes were approved as written.

5. **Approval of Claims**

Claims were approved as presented in the amount of \$33,473.18.

6. **Constituent Comments**

There were no constituents present.

7. **Chair and Board Member Reports**

Linda reported on the Foundation Development Committee and that they were quite pleased with the Friends/Foundation event that took place a few months back. The cost of the event was only \$300.00. She also stated that they are looking into another possible fundraising event with an author. They were hoping for some time in October but that appears to be a very busy month for authors, so it may be later than that. The Foundation does plan to have a booth at Squirrel Fest and they plan to sell canvas book bags and there will be Foundation brochures available as well.

Chris mentioned that the Rotary/Literacy Coalition will have raffle baskets again this year and the sale of tickets for them will begin at Squirrel Fest.

8. Librarian's Report

a. R. A. Long statue and Shay Locomotive Updates

Chris reported that they have erected a lovely fence around the Shay and that the electrical and sidewalks are upcoming. It was asked if there are security cameras and Chris indicated that there are. He believes that the R. A. Long bust will probably be moved to the Library grounds sometime this month or next.

b. Foundation Request

Elizabeth Partridge has a request for the Foundation in the amount of \$2,500.00 for another Culture Card season. She is also requesting that this be included for the future in the Foundation budget. The Board Made a Motion and the Motion was Approved for this request to be brought to the Foundation.

c. Friends of the Library Book Sale Changes

Chris reported that the Friends will no longer have monthly book sales, they will now be on a quarterly basis and they will begin in September.

d. National Night Out, August 4th at Archie Anderson Park

Chris reported that he, Elizabeth and Jennifer will be representing the Longview Public Library at this event; they will have crafts, goodies and handouts available.

e. Library Closure – Labor Day: Monday, September 7

Chris reported that because of the holiday, our next regular meeting will be on Monday, September 14, 2015.

f. Statistical Reports

Chris shared the Statistics with all in attendance.

9. Other Business

a. Our next meeting is scheduled for September 14, 2015 at 4PM.

b. Chris reported on the Summer Reading Cowlitz Black Bears night. He stated that this year there was not a large turnout. He also reported that the Cowlitz Literacy Coalition will not be involved in this any longer. It will be run through the Library/Summer Reading Program. He also stated that there was not much in the newspaper promoting the Summer Reading program this year.

10. Executive Session (if necessary)

None.

11. Adjournment

The meeting was adjourned at 4:28PM.