

City of Longview

Minutes

Library Board of Trustees

Monday June 1, 2015

4PM

MJO Room

1. **Call to Order**

The meeting was called to order at 4:00 PM.

2. **Roll Call**

Present were Chris Skaugset, Mike Theriault, Jerry Zimmerman, Linda Bagaason, George Hext and Cathy Lowman. Judy Fuller was excused.

3. **Approval of Agenda**

Agenda was approved as written.

4. **Approval of Minutes**

Minutes were approved with one change regarding George's comment/suggestion about the trains travelling through Cowlitz County.

5. **Approval of Claims**

Claims were approved as presented in the amount of \$16,989.51.

6. **Constituent Comments**

There were no constituents present.

7. **Chair and Board Member Reports**

Linda reported that she had attended the Foundation meeting recently and that they were in agreement with our Board and the decision to see what the City comes up with for plans for the LPL in their 2016 plan. This is referencing the entire library and includes a plan for the auditorium.

Mike indicated that the microfilm reader purchase is on hold per the Foundation. They are going to research and ask if possibly TDN or perhaps the 23 Club would help with the purchase. Another suggestion was to possibly ask Wal-Mart, they often time assist libraries. Jerry thought perhaps LCC may be interested in a joint agreement for this purchase. Chris said that he will contact LCC to find out what their usage of microfilm is.

8. Librarian's Report

a. Summer Reading 2015

Both Jennifer and Becky from Youth Services gave the power point presentation for the upcoming Summer Reading Program. George was curious as to what the ratio is for boys' vs girls participating; he thought perhaps 2 to 1. Jerry commented that he appreciates the popular and fun theme. Mike asked about outreach to the schools and they reported that they had been to some schools and still have a few more scheduled. They may be a little behind in outreach this year due to Jennifer being new to her position and Becky being new to the LPL.

b. Foundation Request

Chris presented a request for the Foundation to purchase updated e-readers and tablets for future petting zoos and technology training. Motion was Made and Approved for the request/purchase.

c. ALA Conference/Vacation: June 24-July 4

Chris reported that he will be attending ALA in San Francisco and then continue from there onto some vacation time. He will be back in the office on July 6, 2015. There is a pre-conference seminar that relates to building remodeling that he plans to attend as well.

d. Library Closure – July 3 and 4 for Independence Day.

e. Statistical Reports

Chris shared the Statistics with all in attendance.

9. Other Business

- a. Our next meeting is scheduled for August 3, 2015 at 4PM.
- b. At our previous meeting on May 4, 2015 a Motion was Made and approved to cancel the meeting for July 6, 2015.

10. Executive Session (if necessary)

None.

11. Adjournment

The meeting was adjourned at 4:45PM.