

November 27, 2017

**To:** Board of Trustees of Longview Library  
**From:** Chris Skaugset, Library Director  
**Subject:** **Board Meeting – December 4, 2017 at 4:00 p.m. in the Longview Library Board Room**

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of November 6, 2017 Minutes**  
*Action: Approve/Amend minutes*
5. **Approval of Claims – Action Item**  
*Action: Approve/Disapprove Claims*
6. **Surplus Materials**  
*Action: Approve/Disapprove Surplus Materials*
7. **Constituent Comments – Limited to 3 minutes**
8. **Chair and Board Reports**
9. **Librarian's Report**
  - a. Library Study Update
  - b. Board Bylaw Change re: Videoconferencing
  - c. WLA Report
  - d. New Board Member
  - e. Food for Fines
  - f. Library Closures, December 25, 2017 and January 1, 2018
  - g. Statistical Report
10. **Other Business**
  - a. Next Meeting, January 8, 2018 at 4:00 p.m.
11. **Executive Session (if necessary)**
12. **Adjournment**

Enclosures