

October 26, 2017

To: Board of Trustees of Longview Library
From: Chris Skaugset, Library Director
Subject: **Board Meeting – November 6, 2017 at 4:00 p.m. in the Longview Library Board Room**

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of September 11, 2017 Minutes**
Action: Approve/Amend minutes
- 5. Approval of Claims – Action Item**
Action: Approve/Disapprove Claims
- 6. Surplus Materials**
Action: Approve/Disapprove Surplus Materials
- 7. Constituent Comments – Limited to 3 minutes**
- 8. Chair and Board Reports**
- 9. Librarian's Report**
 - a. Library Study Update
 - b. Animals in the Library Policy
 - c. Board Bylaws
 - d. Small Business Center/Incubator
 - e. Foundation Request
 - f. Library ILS Update
 - g. Staff Changes/Training
 - h. NW Voices – November 29, Michael Schmeltzer
 - i. Library Closures, Nov. 10-11 and 23-24
 - j. Statistical Report
- 10. Other Business**
 - a. Next Meeting, December 4, 2017 at 4:00 p.m.
- 11. Executive Session (if necessary)**
- 12. Adjournment**

Enclosures