

December 28, 2018

To: Board of Trustees of Longview Library
From: Chris Skaugset, Library Director
Subject: **Board Meeting – January 7, 2019 at 4:00 p.m. in the Longview Library Marion J. Otteraaen Room**

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Election of Chair and Vice Chair (Elections held by Mr. Skaugset)**
4. **Approval of Agenda**
5. **Approval of November 27, 2018 Special Meeting and the December 10, 2018 Minutes**
Action: Approve/Amend minutes
6. **Approval of Claims – Action Item**
Action: Approve/Disapprove Claims
7. **Surplus Materials – Action Item**
Action: Approve/Disapprove Surplus Materials
8. **Constituent Comments – Limited to 3 minutes**
9. **Chair and Board Reports**
10. **Librarian's Report**
 - a. Library Budget Update
 - b. Future Board Training
 - c. Library Hours Study
 - d. Library Closure – January 21 for MLK, Jr. Day
 - e. Statistical Report
11. **Other Business**
 - a. Next Meeting, February 4, 2019 at 4:00 p.m.
12. **Executive Session (if necessary)**
13. **Adjournment**

Enclosures